

Chesters Plumbing & Bathroom Center

Chesters Online User Guide

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Introduction

Welcome to Chesters Online. Chesters Online is a program which allows our valued customers web access to their account information. The program allows full access to customers quotes, invoices and product pricing. The following is a user guide on how to use the system. The guide is very user friendly however if needbe we offer full email support on chestersonline@chesters.co.nz

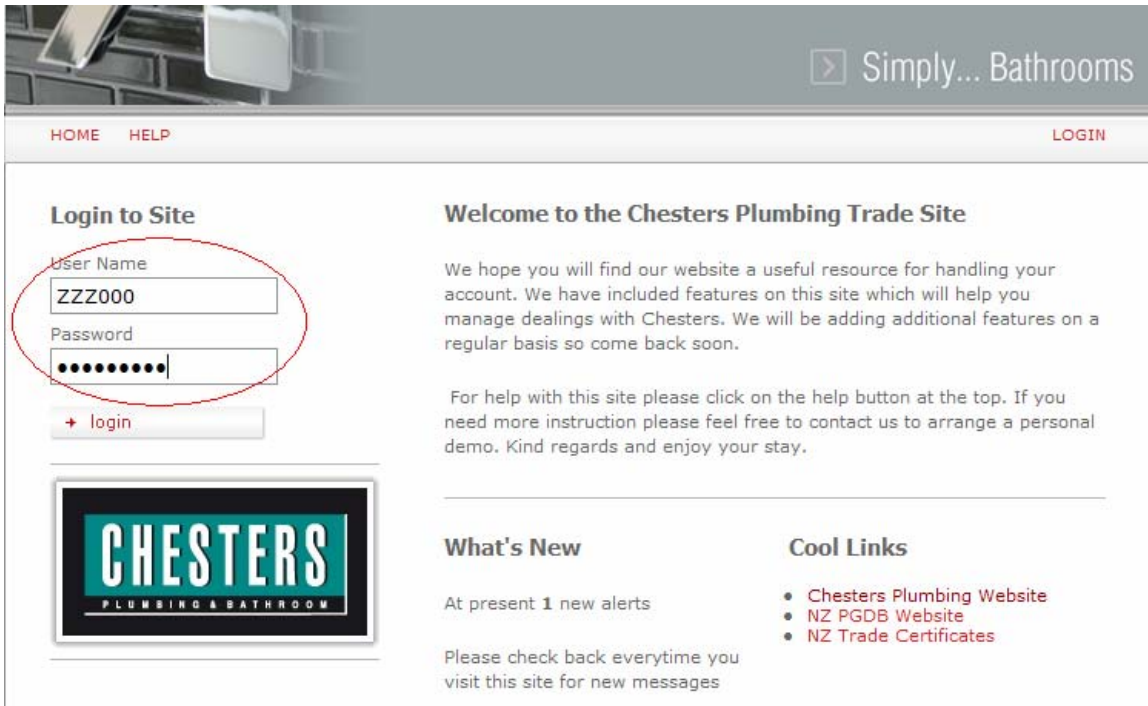
Logging On

To Logon visit the following address:

<http://www.chestersonline.co.nz>

From here enter your username + password. (This should be issued to you when you signed up). If for some reason you do not have either of these please contact the administrator on chestersonline@chesters.co.nz

Click Login



Simply... Bathrooms

HOME HELP LOGIN

Login to Site

User Name
ZZZ000

Password
●●●●●●●●

+ login

Welcome to the Chesters Plumbing Trade Site

We hope you will find our website a useful resource for handling your account. We have included features on this site which will help you manage dealings with Chesters. We will be adding additional features on a regular basis so come back soon.

For help with this site please click on the help button at the top. If you need more instruction please feel free to contact us to arrange a personal demo. Kind regards and enjoy your stay.


What's New

At present **1** new alerts

Please check back everytime you visit this site for new messages

Cool Links

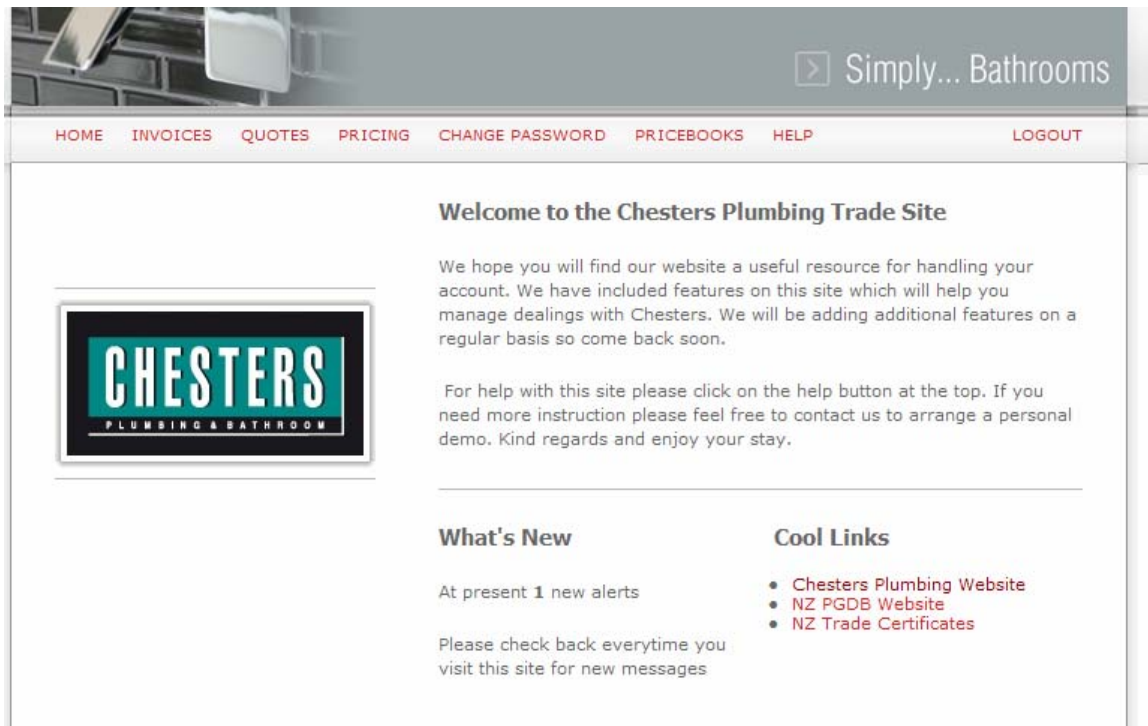
- [Chesters Plumbing Website](#)
- [NZ PGDB Website](#)
- [NZ Trade Certificates](#)



Home Screen

The Home Screen is the place where you are directed to after login.

The navigation options are listed at the top and you can click these to go to the specific area.



The screenshot shows the home screen of the Chesters Plumbing Trade Site. At the top, there is a navigation bar with the following links: HOME, INVOICES, QUOTES, PRICING, CHANGE PASSWORD, PRICEBOOKS, HELP, and LOGOUT. The main content area features a large heading "Welcome to the Chesters Plumbing Trade Site" and a sub-heading "Welcome to the Chesters Plumbing Trade Site". Below this, there is a paragraph of text: "We hope you will find our website a useful resource for handling your account. We have included features on this site which will help you manage dealings with Chesters. We will be adding additional features on a regular basis so come back soon." To the left of this text is a logo for "CHESTERS PLUMBING & BATHROOM". Below the main text, there are two columns: "What's New" and "Cool Links". The "What's New" section states "At present 1 new alerts" and "Please check back everytime you visit this site for new messages". The "Cool Links" section lists three links: "Chesters Plumbing Website", "NZ PGDB Website", and "NZ Trade Certificates".

Simply... Bathrooms

HOME INVOICES QUOTES PRICING CHANGE PASSWORD PRICEBOOKS HELP LOGOUT

Welcome to the Chesters Plumbing Trade Site

We hope you will find our website a useful resource for handling your account. We have included features on this site which will help you manage dealings with Chesters. We will be adding additional features on a regular basis so come back soon.

For help with this site please click on the help button at the top. If you need more instruction please feel free to contact us to arrange a personal demo. Kind regards and enjoy your stay.

What's New

At present **1** new alerts

Please check back everytime you visit this site for new messages

Cool Links

- [Chesters Plumbing Website](#)
- [NZ PGDB Website](#)
- [NZ Trade Certificates](#)

Invoices

1. To view all your invoices that you have in our system click 'Invoices' on the top navigation bar.
2. The program will show all your invoices for the past month. If you would like to display more invoices enter the desired start and end date and click 'Get Invoices'

Your Invoices

Please choose an invoice from below and click 'view' to display the information. You can enter a new start and end date period to display more or less information.

Start Date:

End Date:

Invoice Details	Invoice Source	Invoice Date	Customer Code	Name	Cust Ord No	Invoice Total
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Credit	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Credit	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	05/12/2007				
View	Order	04/12/2007				
View	Order	04/12/2007				
View	Order	04/12/2007				
View	Order	04/12/2007				
View	Order	04/12/2007				

3. Browse the invoices and once you find the one you are after click 'View'

This will display the invoice in its entirety

Simply... Bathrooms

HOME INVOICES QUOTES PRICING CHANGE PASSWORD PRICEBOOKS HELP LOGOUT

Invoice Items Print Preview

Invoice: **Invoice Date:** 05/12/2007
Customer: **Customer Name:**
Branch: New Lynn **Customer Order:**

Address: **Address 1:** **Address 2:** New Lynn
Address 3: Auckland **Address 4:** **Address 5:**

Before Tax: **Tax:** **Total Value:**

Line	Item	Description	Quantity	Unit	Unit Price	Nett Value
1	<input type="text"/>	<input type="text"/>	1	EA	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	1	EA	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	1	EA	<input type="text"/>	<input type="text"/>

- To print the invoice click 'Print Preview'
- This will open up a preview window. To print click 'Print Page'. The invoice is now sent to your home printer.

Print Page - Windows Internet Explorer

http://localhost/ChestersWeb/Customers/printinvoice.aspx?id=

File Edit View Favorites Tools Help

Google Go Bookmarks 29 blocked Check AutoLink AutoFill Send to

Stumble I like it! Send to Channels: All Favorites Friends You have mail Tools

Print Page

INVOICE NUMBER NL

Invoice Date: 05/12/2007
Customer: *Copy Only*
Payment Due: 20/01/2008

Chesters Plumbing And Bathroom Centre Ltd

GST Number 58-790-295
New Lynn
45 Portage Road
New Lynn
Auckland
New Zealand

Charge To:

New Lynn
Auckland

Before Tax
Tax:
Total:

Customer Order

Item	Description	Quantity	Unit	RRP ex GST	Unit Price	Nett value
<input type="text"/>	<input type="text"/>	1.00	EA	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	1.00	EA	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	1.00	EA	<input type="text"/>	<input type="text"/>	<input type="text"/>



Quotes

1. To view all current quotes that you have in our system click 'Quotes' on the top navigation bar.
2. The program will show all current quotes for the past three months. If you would like to display more quotes enter the desired start and end date and click 'Get Quotes'

Your Quotes

Please choose a quote from the list below and click 'view' to display the information. You can enter a new start and end date period to display more or less information.

Start Date:

End Date:

Quote Details	Number	Customer Code	Name	Order Date	Customer Order	Sales Rep	Branch	Status
View				04/12/2007			NL	Entered
View				04/12/2007			NL	Entered
View				03/12/2007			NL	Entered
View				26/11/2007			NL	Entered
View				22/11/2007			NL	Entered
View				21/11/2007			NL	Entered
View				09/11/2007			NL	Entered
View				07/11/2007			NL	Entered
View				02/11/2007			NL	Entered
View				17/10/2007			NL	Entered
View				16/10/2007			NL	Entered
View				10/10/2007			NL	Entered

3. Browse the Quotes and once you find the one you are after click 'View'

This will display the quote in its entirety

Product Pricing

The product pricing module displays the specific customers pricing for items. It is necessary to use a product search tool to locate what you are after.

a) Click on the 'Pricing' tab on the top toolbar.

This will display the 'Product Pricing' program as per below:

Product Pricing

Please select a product grouping or simply enter a keyword or Product Code and click Search. Click 'View Price' to see your price for that item.

Choose Group One:
.....and / or
Choose Group Two:
.....and / or
Enter Keyword or Product Code:

[Help](#)

Product Code: RRP excl GST:

Product Desc: Your Price excl GST:

Group One: Your Price incl GST:

Group Two:

There are three things that the user can search on:

- Product Group One i.e. PVC
- Product Group Two i.e. Pressure Pipe
- Keywords i.e. 100mm

The user can search on one/two or all of these items. However the more detail the user puts into these search terms the greater likelihood of getting a true match.

If the user knows the item code they can simply enter it into the keyword search and they should get a 100% match.

- b) Select a Product group one from the dropdown menu. In the example below we have chosen 'HWC'

Product Pricing

Please select a product grouping or simply enter a keyword or Product Code and click Search. Click 'View Price' to see your price for that item.

Choose Group One:

.....and / or

Choose Group Two:

.....and / or

Enter Keyword or Product Code:

Product Code:

Product Desc:

Group One:

Group Two:

RRP excl GST:

excl GST:

incl GST:

[HOME](#) [LOG OUT](#) [FORGOT YOUR PASSWORD](#) [PRICEBOOKS](#) [HELP](#)

Plumbing & Bathroom Centre

Accessories
 Basins
 Bathroom Electrical
 Bathroom Misc
 Baths
 Boiler Tapware
 Brass
 Cisterns
 Clips
 Copper
 Fireplaces
 Gas
 HWC
 Kitchen/Laundry
 Other
 PVC
 Piping Systems
 Plumbing Hardware
 Pumps/Filters
 Rainwater
 Roofing
 Showers
 Solvents/Lubricants/Fixings
 Tapware
 Toilets
 Tools
 Traps/Wastes
 Valves
 Vanities/Mirrors

- c) Next choose a Product group two. You will note that the product group two changes depending on what you chose in the first dropdown. In this example we have chosen 'Cylinder Gas'.

Product Pricing

Please select a product grouping or simply enter a keyword or Product Code and click Search. Click 'View Price' to see your price for that item.

Choose Group One:

.....and / or

Choose Group Two:

.....and / or

Enter Keyword or Product Code:

Product Code:

Product Desc:

Group One:

Group Two:

RRP excl GST:

Your Price excl GST:

Your Price incl GST:

Cylinder Accessories
 Cylinder Gas
 Cylinder Oversink
 Drip Trays
 Elements Thermostats

d) Click Search

e) In the window below the search results are displayed.

Product Pricing

Please select a product grouping or simply enter a keyword or Product Code and click Search. Click 'View Price' to see your price for that item.

Choose Group One: ▼
and / or
 Choose Group Two: ▼
and / or
 Enter Keyword or Product Code:

[Help](#)

	Product Code	Product Description	Product Group One	Product Group Two	RRP excl GST
View Price	44113541LPG	135 Rheem MP Gas Cyl 430x1555H Int LPG	HWC	Cylinder Gas	1354.50
View Price	44113541NO	135 Rheem MP Gas Cyl 430x1555H Int Nat Gas	HWC	Cylinder Gas	1354.50
View Price	44117041LPG	170 Rheem MP Gas Cyl 430x1855H Int LPG	HWC	Cylinder Gas	1487.62
View Price	44117041NO	170 Rheem MP Gas Cyl 430x1855H Int Nat Gas	HWC	Cylinder Gas	1487.62
View Price	A31135	135 Rheem Gas Cyl Ext 422x502x1558	HWC	Cylinder Gas	1585.65
View Price	A31170	170 Rheem Gas Cyl Ext Fast Recovery	HWC	Cylinder Gas	1741.27
View Price	A621265	Rheem 265L MP Gas 610x1795H INT NG HWC	HWC	Cylinder Gas	4628.86
View Price	A621275	Rheem 275L MP Gas 640x4895H INT NG HWC	HWC	Cylinder Gas	7510.21
View Price	A62260	Rheem 260L MP Gas 595x1660H INT NG HWC	HWC	Cylinder Gas	2522.21
View Price	A62260LPG	Rheem 260L MP Gas 595x1660H INT LPG HWC	HWC	Cylinder Gas	2522.21
View Price	A631265	Rheem 265L MP Gas 610x1835H EXT NG HWC	HWC	Cylinder Gas	5461.34
View Price	A631275	Rheem 275L MP Gas 640x1865H EXT NG HWC	HWC	Cylinder Gas	8139.04
View Price	A63260	Rheem 260L MP Gas 595x1640H EXT NG HWC	HWC	Cylinder Gas	2852.45
View Price	A63260LPG	Rheem 260L MP Gas 595x1640H EXT NG HWC	HWC	Cylinder Gas	2852.45
View Price	A850330LPG	130 Rheem Stellar Ext LPG Cyl	HWC	Cylinder Gas	1974.70

- f) To reduce the size of the results you can add a keyword. In the example below we have added 'rheem'. Click Search

Product Pricing

Please select a product grouping or simply enter a keyword or Product Code and click Search. Click 'View Price' to see your price for that item.

Choose Group One: ▾
and / or
 Choose Group Two: ▾
and / or
 Enter Keyword or Product Code:

[Help](#)

	Product Code	Product Description	Product Group One	Product Group Two	RRP excl GST
View Price	44113541LPG	135 Rheem MP Gas Cyl 430x1555H Int LPG	HWC	Cylinder Gas	1354.50
View Price	44113541NO	135 Rheem MP Gas Cyl 430x1555H Int Nat Gas	HWC	Cylinder Gas	1354.50
View Price	44117041LPG	170 Rheem MP Gas Cyl 430x1855H Int LPG	HWC	Cylinder Gas	1487.62
View Price	44117041NO	170 Rheem MP Gas Cyl 430x1855H Int Nat Gas	HWC	Cylinder Gas	1487.62
View Price	A31135	135 Rheem Gas Cyl Ext 422x502x1558	HWC	Cylinder Gas	1585.65
View Price	A31170	170 Rheem Gas Cyl Ext Fast Recovery	HWC	Cylinder Gas	1741.27
View Price	A850330LPG	130 Rheem Stellar Ext LPG Cyl	HWC	Cylinder Gas	1974.70
View Price	A850330NO	130 Rheem Stellar Ext NG Cyl	HWC	Cylinder Gas	1974.70
View Price	A850360LPG	160 Rheem Stellar Ext LPG Cyl	HWC	Cylinder Gas	2117.30
View Price	A850360NO	160 Rheem Stellar Ext NG Cyl	HWC	Cylinder Gas	2117.30

- g) Once you have located the product you are after click 'View Price'
- h) In the last window the prices are now displayed.

Product Pricing

Please select a product grouping or simply enter a keyword or Product Code and click Search. Click 'View Price' to see your price for that item.

Choose Group One: and / or

Choose Group Two: and / or

Enter Keyword or Product Code:

[Help](#)

	Product Code	Product Description	Product Group One	Product Group Two	RRP excl GST
View Price	44113541LPG	135 Rheem MP Gas Cyl 430x1555H Int LPG	HWC	Cylinder Gas	1354.50
View Price	44113541NO	135 Rheem MP Gas Cyl 430x1555H Int Nat Gas	HWC	Cylinder Gas	1354.50
View Price	44117041LPG	170 Rheem MP Gas Cyl 430x1855H Int LPG	HWC	Cylinder Gas	1487.62
View Price	44117041NO	170 Rheem MP Gas Cyl 430x1855H Int Nat Gas	HWC	Cylinder Gas	1487.62
View Price	A31135	135 Rheem Gas Cyl Ext 422x502x1558	HWC	Cylinder Gas	1585.65
View Price	A31170	170 Rheem Gas Cyl Ext Fast Recovery	HWC	Cylinder Gas	1741.27
View Price	A850330LPG	130 Rheem Stellar Ext LPG Cyl	HWC	Cylinder Gas	1974.70
View Price	A850330NO	130 Rheem Stellar Ext NG Cyl	HWC	Cylinder Gas	1974.70
View Price	A850360LPG	160 Rheem Stellar Ext LPG Cyl	HWC	Cylinder Gas	2117.30
View Price	A850360NO	160 Rheem Stellar Ext NG Cyl	HWC	Cylinder Gas	2117.30

Product Code: RRP excl GST:

Product Desc: Your Price excl GST:

Group One: Your Price incl GST:

Group Two:

- i) Click 'New Search' to start over

Please Note:

The user can search on one/two or all of these items. However the more detail the user puts into these search terms the greater likelihood of getting a true match.

If the user knows the item code they can simply enter it into the keyword search and they should get a 100% match.

Pricebooks

Pricebooks are catalogues which contain all of our active products, RRP and the specific customer pricing. They are available for download from Chesters Online in a multitude of formats. You can also setup automatic scheduled downloads of your chosen format.

All pricebooks are sent to a customer specified email address.

There are two options for downloading pricebooks:

Send Pricebook Now

This option will compile the required pricebook and send it to you immediately

Setup a Schedule

This option will allow you to setup a download schedule for the required pricebook. The user can choose the frequency of the schedule i.e. weekly or monthly and the type of pricebook. The user will then automatically receive this pricebook on the time they setup.

a) *Send Pricebook Now*

1. To send a pricebook now click on the 'Pricebooks' tab on the top navigation bar

Pricebooks

Please select whether you would like to:

1. Get your pricebook sent to you now.
2. Setup a recurring schedule to have your pricebook sent to you.

[Send Pricebook now](#)

[Set up a schedule](#)

2. Click on 'Send Pricebook Now'

Send Pricebook now via e-mail

i) Choose Format

ii) Enter Email

Zip Pricebook?

3. Choose the required format:

- PDF
- CSV
- Tradepro
- Sage
- MYOB
- XLS
- Tab-Delimited
- Smart-Trade
- EzyJobs
- NZA
- Pricefactor

4. Enter in the email where you would like it to be sent
5. Choose if you would like the pricebook zipped to speed the transmission speed (recommended)
6. Click 'Send'

The required pricebook will now be sent to the chosen email address. Please allow up to ten minutes for the delivery of this.

Note: You may find the pricebook is being sent to the junk folder. This means you need to allow the user chestersonline@chesters.co.nz to send you emails. Email us at chestersonline@chesters.co.nz if you are having problems receiving the pricebook.

b) Setup Download Schedule

1. To send setup a pricebook download schedule click on the 'Pricebooks' tab on the top navigation bar

Pricebooks

Please select whether you would like to:

1. Get your pricebook sent to you now.
2. Setup a recurring schedule to have your pricebook sent to you.

[Send Pricebook now](#)

[Set up a schedule](#)

2. Click on 'Set up a schedule'
3. To start with you should see no current schedule setup as per below:

Set up a Schedule

Have your pricebooks sent to you at a regular interval

Current Schedule

You currently do not have a schedule set up.

i) Choose Format

ii) Enter Email

iii) Set up schedule

Send:

Select day of month:

Select day of week:

At this time: (Select the hour)

Zip Pricebook?

4. Choose the required format

Set up a Schedule

Have your pricebooks sent to you at a regular interval

Current Schedule

You currently do not have a schedule set up.

i) Choose Format: PDF

ii) Enter Email:

iii) Set up schedule

Send: PDF

Select day of month: CSV

Select day of week: CSV - TradePro

At this time: CSV - Sage

(Select the hour): CSV - MYOB

Zip Pricebook? XLS

Set Up Schedule

5. Enter your email

6. Choose your frequency either weekly or monthly

Set up a Schedule

Have your pricebooks sent to you at a regular interval

Current Schedule

Send my price book every: Month
on this day of the month: 1
at this time: 1 am
to this person: name@name.co.nz
Zip Pricebook: Yes
Format: CSV

Delete Current Schedule

i) Choose Format: CSV

ii) Enter Email: name@name.co.nz

iii) Set up schedule

Send: Monthly

Select day of month: 1

Select day of week:

At this time: 01:00 am

(Select the hour)

Zip Pricebook?

Update Existing Schedule

Your pricebook has now been scheduled to be sent to you.

7. Choose the day of the month and time if it is a monthly download. For Weekly choose the day of the week and time
8. Click 'Setup Schedule'
9. You can make changes anytime and then click 'Update Existing Schedule'
10. You will now notice the Current Schedule box is filled in with the changes you wanted

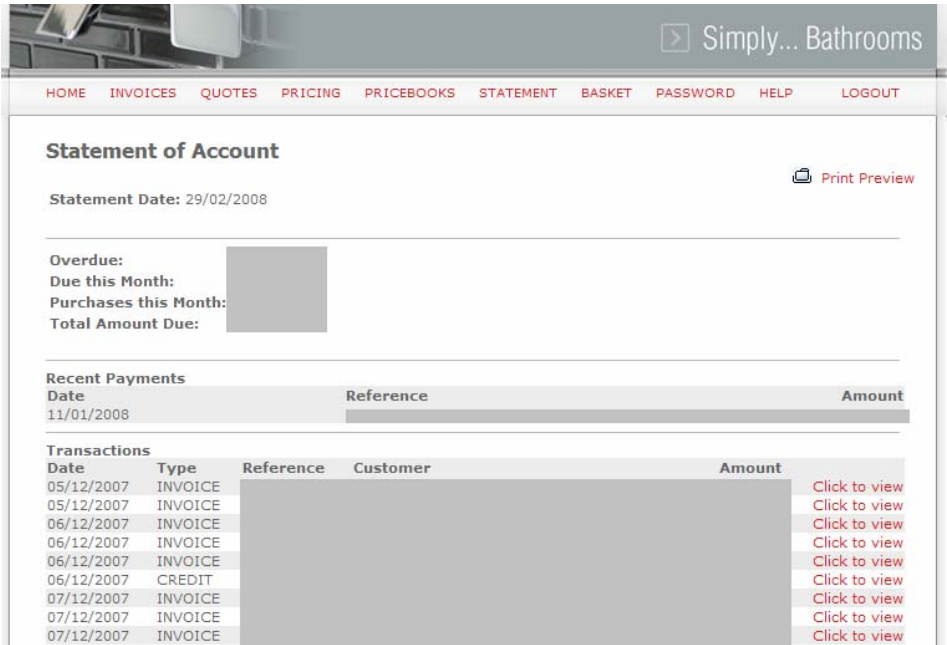
Your pricebook will now be sent at the time, type and frequency specified

Statement

The statement section will give you an accurate statement of your account. Here you can view all of your invoices over the last statement period. You can view your payments and your overdue amounts.

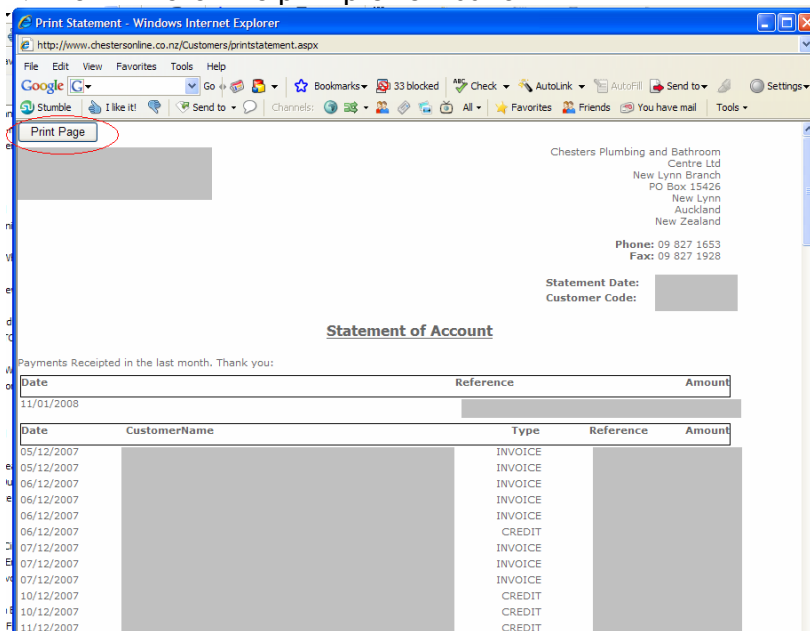
NOTE: Payments usually take one day to register

1. Click on the statements tab



The screenshot shows the 'Simply... Bathrooms' website. The navigation menu includes HOME, INVOICES, QUOTES, PRICING, PRICEBOOKS, STATEMENT, BASKET, PASSWORD, HELP, and LOGOUT. The 'Statement of Account' page is displayed, featuring a 'Print Preview' button. The 'Statement Date' is 29/02/2008. The 'Overdue' section shows 'Due this Month', 'Purchases this Month', and 'Total Amount Due' with redacted values. Below this is a 'Recent Payments' table with columns for Date, Reference, and Amount. The 'Transactions' table lists various invoices and credits from 05/12/2007 to 07/12/2007, with a 'Click to view' link for each entry.

2. To Print click the print preview button



The screenshot shows a Windows Internet Explorer browser window displaying the 'Print Statement' page. The address bar shows the URL 'http://www.chestersonline.co.nz/Customers/printstatement.aspx'. The browser's toolbar includes a 'Print Page' button, which is circled in red. The page content includes the company name 'Chesters Plumbing and Bathroom Centre Ltd', contact information for the New Lynn Branch, and a 'Statement of Account' section. The 'Statement of Account' section includes a table for 'Payments Received in the last month' and a larger table for 'Transactions' with columns for Date, CustomerName, Type, Reference, and Amount.

Basket

The basket option allows you to save frequently view products into a basket for easier viewing. From this you can monitor prices or setup draft quotes all from your computer.

a) Add items to a Basket

To add items to a basket is extremely simple and is done through the pricing screen

1. Click on the Pricing tab
2. Search through the products till you find the product you wish to add to the basket
3. Now click on the basket icon next to the product

Simply... Bathrooms

HOME INVOICES QUOTES PRICING PRICEBOOKS STATEMENT **BASKET** PASSWORD HELP LOGOUT

Product Pricing

Please select a product grouping or simply enter a keyword or Product Code and click Search. Click 'View Price' to see your price for that item. Click on the basket icon to save this item to a basket.

Choose Group One: Cisterns
.....and / or
Choose Group Two: Cistern Taps
.....and / or
Enter Keyword or Product Code:

Search Help New Search

	Product Code	Product Description	Product Group One	Product Group Two	RRP excl GST
View Price	208310	Caroma Cistern Tap Wh	Cisterns	Cistern Taps	
View Price	446681	447861 15x10mm Albertoni Cistern Tap	Cisterns	Cistern Taps	
View Price	448581	448681 15mm Albertoni Cistern Tap	Cisterns	Cistern Taps	
View Price	79202.02	A/Std Cistern Tap Riser	Cisterns	Cistern Taps	
View Price	C2200PACK	Crestial Cistern Connection Pack CP	Cisterns	Cistern Taps	
View Price	CCTI	Caroma Cistern Tap Ivory (WSL)	Cisterns	Cistern Taps	
View Price	D902185	Hansgrohe Combo Dishwasher Tap CP	Cisterns	Cistern Taps	
View Price	NFE23FWH	Qest Quickee Elbow Wh	Cisterns	Cistern Taps	

4. You will notice that once you click the basket the icon will turn into a green tick
5. Now click on the basket tab on the top to view what you have chosen
6. You will see the item you have chosen. On this screen you can change the quantity or delete the line. Remember to recalculate the total if you change quantity.

Simply... Bathrooms

HOME INVOICES QUOTES PRICING PRICEBOOKS STATEMENT BASKET PASSWORD HELP LOGOUT

Your Current Basket

Print Preview

Clear Basket

Product Code	Product Desc	RRP	Your Price excl GST	Quantity	Line Value excl GST
D902185	Hansgrohe Combo Dishwasher Tap CP	31.68		1	

Total Excluding GST:
 GST:
 Total Incl GST:

Recalc Total

Save to a NEW basket:

Or.....

Add to a SAVED basket:

My Saved Baskets

b) Saving a Basket

1. To save a basket click on the Basket tab once you have chosen all your products
2. Now enter a name for your basket in the 'Save to a NEW basket' box
3. Click Save basket

Simply... Bathrooms

HOME INVOICES QUOTES PRICING PRICEBOOKS STATEMENT BASKET PASSWORD HELP LOGOUT

Your Current Basket

Print Preview

[Clear Basket](#)

Product Code	Product Desc	RRP	Your Price excl GST	Quantity	Line Value excl GST
D902185	Hansgrohe Combo Dishwasher Tap CP	31.68	24.55	<input type="text" value="1"/>	24.55

Total Excluding GST: 24.55
GST: 3.07
Total Incl GST: 27.62

Save to a NEW basket:

Or.....

Add to a SAVED basket:

My Saved Baskets

- You can now view your basket by clicking on the correct name under 'My Saved Baskets'

Simply... Bathrooms

HOME INVOICES QUOTES PRICING PRICEBOOKS STATEMENT BASKET PASSWORD HELP LOGOUT

[Back](#)

Robertsons Flats

Print Preview

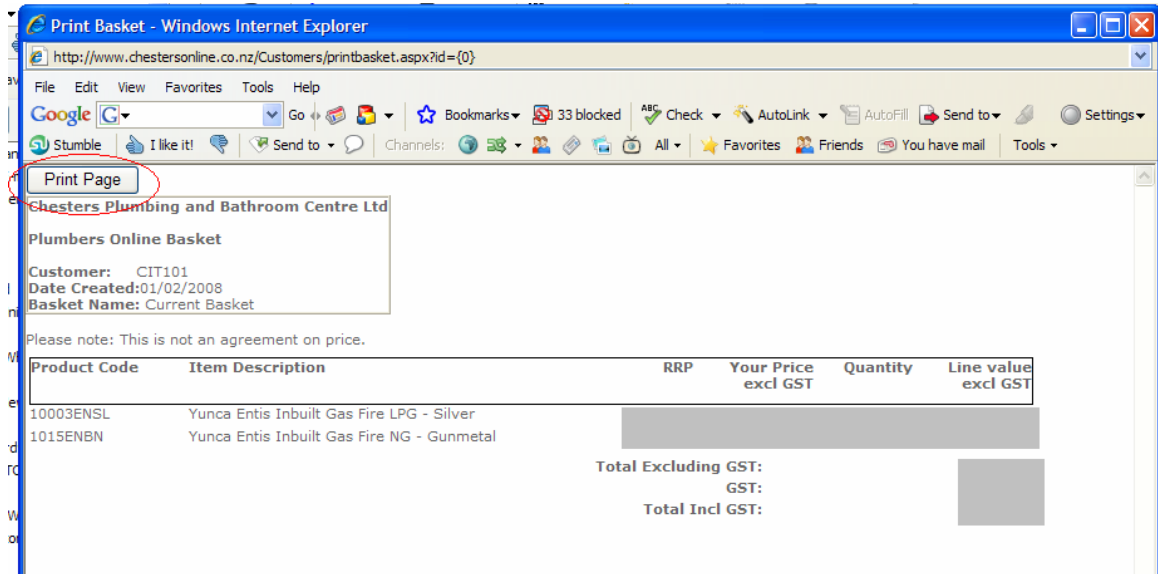
Product Code	Product Desc	RRP	Your Price excl GST	Quantity	Line Value excl GST
D902185	Hansgrohe Combo Dishwasher Tap CP	31.68	24.55	<input type="text" value="1"/>	24.55

Total Excluding GST: 24.55
GST: 3.07
Total Incl GST: 27.62

HOME INVOICES QUOTES PRICING PRICEBOOKS STATEMENT BASKET PASSWORD HELP

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5. Click on the print preview button to print the basket



6. Click 'Print Page' to send the basket to your printer

c) Add items to an existing Basket

1. Choose products in the pricing sections
2. Once completed click on the basket icon
3. Using the dropdown box in 'Add to a 'SAVED Basket' choose the basket you want to add these items to
4. Click Add
5. You can now click on the basket under the 'My Saved Baskets' heading and you will see the added items

Your Current Basket

 [Print Preview](#)

[Clear Basket](#)

Product Code	Product Desc	RRP	Your Price excl GST	Quantity	Line Value excl GST
10003ENSL	Yunca Entis Inbuilt Gas Fire LPG - Silver			<input type="text" value="1"/>	
1015ENBN	Yunca Entis Inbuilt Gas Fire NG - Gunmetal			<input type="text" value="1"/>	

Total Excluding GST:
GST:
Total Incl GST:

Save to a NEW basket:

Or.....

Add to a SAVED basket:

My Saved Baskets

Robertsons Flats

Change Password

1. To change your password click on the 'Change Password' tab on the top navigation bar
2. Type the current password
3. Type the new password
4. Confirm your new password
5. Click 'Change Password'

Change Your Password

Password:

New Password:

Confirm New Password:

Logging Out

To log out click the 'Log Out' button on the top right hand corner of the screen.